

# Hughes County Rural Water District #6

P.O. Box 327, Allen, OK 74825

Ph: 580-892-3677 email: rwd-6@hotmail.com

Sheldon Tatum Orval Powell, Jr. Winston Beavert Greg Meyer James L. Morrison Willis Rinehart  
Manager Chairman Vice Chairman Sec./Treas Director Director

## RATES

For Residents on Rate Schedule 1

Every meter will carry a \$40.42 per month minimum charge even if no water is used:

- \$40.42 Minimum
- \$12.90 per 1,000 gallons for the first 1,000 gallons;
- \$13.11 per 1,000 gallons for the next 1,000 gallons;
- \$13.29 per 1,000 gallons for the next 1,000 gallons;
- \$13.49 per 1,000 gallons for the next 7,000 gallons;
- \$13.68 per 1,000 gallons for the next 40,000 gallons;
- \$13.88 per 1,000 gallons for all over 50,000 gallons

Benefit Unit.....	\$550.00	Late Fee.....	10% of Balance Due
Basic Connection Fee.....	\$1,200.00	Cutoff Fee.....	\$150.00
Return Check Fee.....	\$50.00	Transfer Fee .....	\$200.00
Renter's Fee.....	\$175.00		
Additional connection Fee.....		Cost of Labor and Materials	

## BILLING

Meters will be read between the 14<sup>th</sup> and 18<sup>th</sup> of each month. Bills will be mailed within the last few days of the month of service. Bills are due by the 10<sup>th</sup> of the following month. Any payment received after the 10<sup>th</sup> is subject to a 10% late charge. A late charge due and not included in the payment will be carried over to the next month's billing. Bills are computer generated and post card size. The wide stub is for the customer to keep. The narrow stub is to be returned with the payment. Please write your account number on your check or money order.

## PAYMENTS

Payments can be mailed at any time to the address above. Payments can be made in person at the Farmers State Bank in Allen, OK, until the 15<sup>th</sup> of each month. **No payments will be accepted at the Bank after the 15<sup>th</sup>. Please do not ask them to take your payment after this date. Please do not mail your payment to the bank.** A payment after this time **must** be mailed to the address above. A payment made at the bank between the 11<sup>th</sup> and 15<sup>th</sup> of the month should include the 10% late charge. If it is not included in the payment, it will be added to the next month's bill until paid in full. Farmers State Bank has graciously agreed to accept these payments for your convenience. **Please do not expect the bank to answer questions or complaints about your water service.**

TDD/ 711

Hughes County RWD #6 is an Equal Opportunity Provider and Employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

*Hughes County Rural Water District #6*  
*P.O. Box 327, Allen, OK 74825*  
*Ph: 580-892-3677 email: rwd-6@hotmail.com*

### **CUTOFF PROCEDURES**

Any payment not received by 11<sup>th</sup> of the month will receive a cutoff notice for disconnection of service on the 20<sup>th</sup> of the month. **Cut off will be made on the 20<sup>th</sup> of the month on all meters with unpaid balances.** Disconnections can be avoided by notifying the District of any inability to pay the bill **before** the cut off date arrives. A phone call could save a \$150.00 cut off fee, because once the operator goes out with the order, the fee has been added to the account. **The District does not want to turn off water service.**

### **VIOLATIONS**

More than one (1) household per meter is a violation of your membership. Cross connection, that is more than one source of water in the same pipes, is a violation of District policy and Health Codes. The taking of water from any un-metered location is **theft**. This includes flushing hydrants, blow offs, etc. Any such actions should be reported to the District immediately and is subject to prosecution.

### **DAMAGES**

Damage caused to meters from running over meter cans with cars, trucks, farm machinery, lawn mowers and livestock, will be billed back to the member. This also includes damage caused to meters and cans while in the process of thawing out frozen lines. If the meter is in a high risk area, please take the time to protect it from damage before it occurs.

### **LEAK DETECTION**

If you suspect a leak somewhere due to high water usage, please do the following. Be sure there is no water running in the house or at an outside hydrant. Watch the meter closely and if it moves at all, you are losing water somewhere. Another way is to get a reading on the meter before leaving for a few hours and upon returning, before anyone has a chance to turn on the water, check the meter reading again. If the meter numbers have rolled while you were away, chances are very good that you have a leak somewhere. Hot water heaters are sometimes prone to overflowing at times and causing water loss. Toilets are also major causes of leaks because sometimes the leak is silent and hard to detect. Dripping faucets, however slight, can run up the water bill because of the constant flow twenty-four hours a day. If you want to check the accuracy of the meter, take a pre-measured container, such as a 5 gallon bucket, and fill it up twice. The meter measures in 10 gallons on the dial. The little hand measures in 1 gallons.

TDD/ 711

Hughes County RWD #6 is an Equal Opportunity Provider and Employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

*Hughes County Rural Water District #6*  
*P.O. Box 327, Allen, OK 74825*  
*Ph: 580-892-3677 email: rwd-6@hotmail.com*

### **RENTER'S POLICY**

Renters of property, where the Benefit Unit is in the property owner's name, will be required to put up a \$175.00 deposit with the District.

### **HOOKUP PROCEDURES**

No meters will be set without prior approval of the Department of Environmental Quality (Health Department) of the sewer system. An application for Benefit Unit will be presented to the Board of Directors at the regular meeting. Hookup fees will be the cost of labor and materials to install the meter plus the Benefit Unit Fee and must be paid in full before the meter is installed.

### **INFORMATION**

All water heaters should have a pressure relief valve installed. Do not leave a house unattended for several days without turning the water service off at the meter. Do not leave pasture tap hydrants unlocked. (Do not attempt to lock a meter.)

HAVE A QUESTION? – HAVE A PROBLEM?..... call (580)892-3677.

TDD/ 711

Hughes County RWD #6 is an Equal Opportunity Provider and Employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).